



**MIZORAM INFORMATION COMMISSION
MINECO: AIZAWL**

No. F.12013/1/2012-MIC

Dated Aizawl, the 31st August 2022

OFFICE MEMORANDUM

Subject: Monthly report on RTI applications and First Appeal received and disposed of via Mizoram RTI Online and the existing system w.e.f. 01.07.2022.

As provided under Section 25 of the RTI Act, 2005, the Mizoram Information Commission has to monitor and prepare a report on implementation of the RTI Act, 2005 of all the departments / offices under the Government of Mizoram.

Therefore, all public authorities are hereby informed to maintain a monthly report of RTI applications and First Appeals and compile the required information pertaining to their department including all its subordinate offices in the prescribed form enclosed herewith. The monthly report may be submitted to the undersigned latest by the first week of the following month.

This is issued with the instruction and approval of the Chief Information Commissioner, Mizoram Information Commission on 31.08.2022.

Sd/-

(H. DOLIANBUAIA)

Secretary

Mizoram Information Commission
Mizoram: Aizawl

Memo No. F. 2013/1/2012-MIC

Dated Aizawl, the 31st August 2022

Copy to: -

1. Secretary to Governor, Mizoram.
2. P.S. to Chief Minister, Mizoram.
3. Sr. P.P.S. to Chief Secretary, Govt. of Mizoram,
4. All Principal Secretaries/Commissioners/Secretaries/Special Secretaries, Govt. of Mizoram.
5. Secretary, MLA / Lok Ayukta / MPSC / MYC / SEC / MBSE, Mizoram.
6. Executive Secretary, LADC/MADC/CADC.
7. Managing Director, MKVIB, MIZOFED, ZIDCO, MCAB Ltd., MSSWAB, MSCU, MULCO, ZOHANCO.
8. Deputy Commissioner, all Districts of Mizoram.
9. All Heads of Administrative Departments, Govt. of Mizoram.
10. All Heads of Departments, Govt. of Mizoram.
11. Project Manager, ICT.
12. Guard File.

Secretary

Mizoram Information Commission
Mizoram: Aizawl

**REPORT ON CASES RECEIVED AND DISPOSED OF UNDER THE RTI ACT 2005
FOR THE MONTH OF _____**

Name of department / office: _____

1. RTI applications received
 - i) in writing / e-mail / post etc. :
 - ii) Mizoram RTI Online :
2. RTI applications disposed of
 - i) in writing / e-mail / post etc. :
 - ii) Mizoram RTI Online :
3. First Appeal received
 - i) in writing / e-mail / post etc. :
 - ii) Mizoram RTI Online :
4. First Appeal disposed of
 - i) in writing / e-mail / post etc. :
 - ii) Mizoram RTI Online :

Signature of Head of Department with Seal