

REPORT ON THE IMPLEMENTATION OF THE PROVISIONS OF THE RIGHT TO INFORMATION ACT, 2005 FOR THE YEAR 2018 - 2019

I. PARTICULARS OF REPORTING AUTHORITY:

1. Name of the office :
2. Level (whether Secretariat, Directorate, District etc) :
3. Names of Public Sector Undertakings, Boards, Council etc under the Office :
4. Names of NGOs assisted by the Department :
5. Web address of the Office :

II. IMPLEMENTATIONS OF SECTION 4 OF THE RTI ACT:

1. Whether all the records are catalogued and indexed by the office? If not, reason as to why?
2. Whether all relevant facts relating to formulation of important policies have been published by the department/ office as required under Sec. 4(1)(b)? Copy of the latest publication may please be attached.
3. Whether suo moto information has been provided to the public at regular intervals as required by Sec 4(2)?
4. Whether every information in the department/office has been widely disseminated as required by Sec. 4(3)?
5. Whether information in the department/office has been made accessible to State Public Information Officer (SPIO) concerned as required by Sec. 4

III. Report of number of Public Authorities and Applications received:

No. of DAAs in the Office	No. of SPIOs in the Office	No. of SAPIOs in the Office	Applications received from within the State during the reported year	Applications received from outside the State during the reported year	Applications received (BPL related)	Total Applications received during the reported year	Information furnished	Information Rejected/denied
1	2	3	4	5	6	7	8	9

IV. Report of number of information furnished/ denied etc, First Appeal, Second Appeal, Complaints received/denied, and Fees collected under RTI Act, 2005:

Transferred/Re-directed		Under process	Withdrawn by applicant	Not collected by applicant	First Appeal		Second Appeal		Complaints		Amount in Rs.		
To	From				Received	Disposed	Received	Disposed	Received	Disposed	Application fees	Cost of providing information	Penalty
1	2	3	4	5	6	7	8	9	10	11	12	13	14

